



**TERMS OF REFERENCE FOR THE CURRICULUM, STANDARDS AND PUPIL  
WELLBEING COMMITTEE OF THE SAUGHALL ALL SAINTS  
C of E PRIMARY SCHOOL**

**The Governing Body can delegate any of its statutory functions to a committee, subject to the prescribed restrictions.**

**The full Governing Body shall agree the level of delegation to this committee.**

**Membership:**

- The Governing body shall determine and review annually, at the first meeting of the school year, the Establishment, Terms of Reference, constitution and membership of the committee.
- Co-opted members may be members of the committee, but the majority of the committee shall be governors. Co-opted members may give advice and may have limited voting rights in accordance with any restrictions placed upon them by the Governing Body.
- The Committee has the power to co-opt members of the teaching/non-teaching staff as required. They will act in an advisory role and will have no voting rights.

**Constitution:**

- The quorum for committee meetings shall be at least four governors who are members of the committee. The committee shall not meet without the Headteacher, or a substitute nominated by the Head, being present.
- The committee shall meet at least once a term and more often if required.
- The Chairman of the Committee will be elected by a quorum of the committee members.
- The Clerk will be elected by a quorum of the committee. Minutes to be circulated promptly to all members of committee.

**Terms of Reference**

1. To advise the Governing Body on all matters relating to the National Curriculum, having liaised fully with the Headteacher and teaching staff. To ensure that the National Curriculum is taught, evaluated and resourced to all pupils. Reports from teaching staff to include testing and assessment arrangements and to review the published information about school performance.
2. To contribute to the curriculum component of the School Improvement/Development Plan and/or post-OFSTED Action Plan and to monitor its implementation.
3. To consider any educational objectives for school visits, how they will be met and to advise the Governing Body accordingly.
4. To advise the Governing Body on all matters relating to Pupils and Wellbeing, having liaised fully with the Headteacher and teaching staff..
5. To consider any disapplication for pupils (eg: RE, Assemblies, Sex & Relationships ed.) with advice from the Headteacher.

6. To recommend to the Governing Body the Curriculum overviews, ensuring that the Curriculum is balanced and broad.
7. To identify priorities for the School Development Plan and forward proposed spending budget to the Finance Committee.
8. Review monitor and report back on the implementation of policies, in order to make recommendations for the full Governing Body to consider:
  - Provision for sex education & PSHE
  - To ensure that the requirements for children with Special Educational Needs (SEN) are met, including More Able and Gifted & Talented.
  - First Aid, Medication and accidents.
  - Health & Safety and welfare of pupils.
  - To ensure that the school meets the requirements of the Equality Act 2010 including the regulations 2017 and to report on measures taken by the school ensuring that pupils with protected characteristics are treated no less favourably than other pupils.
  - Pupil Behaviour Policy.
  - Curriculum Activities in addition to the National Curriculum.
  - Home School Agreement
  - Religious Education & Collective Worship.
  - Attendance
  - Uniform
  - Homework
  - Safe guarding
9. As appropriate to conduct items of the agenda under Part 2.
10. Complaints Procedure: To consider complaints which are the responsibility of this committee.
11. To be responsible for setting, with the Headteacher, the targets for the achievements of pupils at the end of the appropriate Key Stage in the following year of school and to ensure that the Governing Body is aware of these targets.
12. To consider parental views relating specifically to the curriculum and to advise the Governing Body.
13. To ensure that the school fulfils its requirement to publish information regarding school performance.